



UNIVERSITY OF  
NOTRE DAME

PH.D. IN LITERATURE PROGRAM

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COLLEGE OF ARTS AND LETTERS  
Ph.D. Program in Literature

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## Extra Pay Service Form

**This form is required you start work and before extra funding can be approved.**

The total numbers of hours any student any work per week is twenty. Eighteen hours are the amount of hours for your stipend (your research and teaching one course per semester), so we need to evaluate all research and extra teaching so as not to violate the twenty hours. All F-1 visa students are not to go over twenty hours and are not allowed to work on non -University of Notre Dame funds as this will violate your visa. The University has had students to lose their visa status and were required to leave the country. All U.S. students are not to violate the twenty hour rule without the permission of the Program and the Graduate School.

**Your Name:**

**Your NDID Number:**

**Hiring Professor and/or Department:**

**Type of Service:**

**Date of service:**

**Amount of Funding:**

**Account Number (FOAPAL) to be used: XXXXXX-XXXXX-XXXXX-XXXXX**

**Hiring Professor or Hiring Department Signature**

**Laura Wells Betz**  
**Ph.D. in Literature DGS/Director Signature**